

CITY LAND BANK'S DISBURSEMENT REQUEST AND AFFIDAVIT  
(To be delivered to County Land Bank before each Work Plan Disbursement)

1.	PROJECT:	\$124,000 Work Plan II
2.	PREMISES:	City of Erie, Erie County, Pennsylvania
3.	PERIOD TO:	July 31, 2021
4.	TOTAL WORK PLAN AMOUNT:	\$124,000.00
5.	PRIOR DISBURSEMENTS:	\$81,486.19
6.	CURRENT DISBURSEMENT REQUEST:	\$12,355.00
7.	UNDISBURSED BALANCE REMAINING:	\$30,158.81

The Undersigned, the authorized representative of Erie Land Bank (the "City Land Bank"), having made due investigation as to the matters set forth in this Request and Affidavit (sometimes referred to herein as "Disbursement Request") and to induce Erie County Land Bank ("County Land Bank") to make the Current Work Plan Disbursement Request as set forth on line 6 above to City Land Bank pursuant to the terms of the Cooperation Agreement dated November 29, 2018, and subsequent Work Plan II, approved by the County Land Bank December 11, 2019, (collectively the "Work Plan Agreement") and in conjunction with the attached receipts, invoices or such other form of supporting documentation as is acceptable to the County Land Bank, after being duly sworn, does depose and state:

1. Work Plan Disbursement Request. City Land Bank hereby requests that the County Land Bank make a Disbursement on the Work Plan in the amount of the Current Work Plan Disbursement Request as set forth on line 6 above and does hereby represent and certify to the County Land Bank that the City Land Bank is entitled to receive such Current Work Plan Disbursement Request under the terms of the Work Plan Agreement.

2. Representations and Warranties. All representations and warranties contained in the Work Plan Agreement and the other documents executed and delivered pursuant to the Work Plan Agreement (collectively with the Work Plan Agreement, the "Work Plan Documents") are true and accurate in all material respects as of the date of this Agreement.

3. No Event of Default. No Event of Default exists under any Work Plan Documents, and no event or condition has occurred and is continuing or existing, or would result from the Disbursement about to be made, which, with the lapse of time or the giving of notice, or both, would constitute such an Event of Default.

4. Performance Continuous. Performance of the Work on the Project has been carried on with reasonable dispatch and has not been discontinued at any time for reasons within the control of City Land Bank.

5. Work on Schedule. The Work is progressing in such manner so as to insure completion of the Work in substantial accordance with the Work Plan on or before the Project Completion Date.

6. Disbursements Applied to Work Plan Costs. All funds received from County Land Bank previously as Disbursements under the Work Plan Agreement have been expended (or are being held in trust) for the sole purpose of paying costs of the scope of the Work Plan ("Costs") previously certified to County Land Bank in Disbursement Requests. No part of said funds has been used, and the funds to be received pursuant to this Disbursement Request shall not be used, for any other purpose. No item of Costs previously certified to County Land Bank in a Disbursement Request remains unpaid as of the date of this Affidavit.

7. Statements Truthful; Costs Accurate; Disbursements to Pay Costs. All of the statements and information set forth in the Disbursement Request being submitted to County Land Bank with this affidavit are true and correct in every material respect at the date of this affidavit. All Costs certified to County Land Bank in this Disbursement Request accurately reflect the precise amounts due. Where such Costs have not yet been billed to City Land Bank, they accurately reflect City Land Bank's best estimates of the amounts that will become due and owing during the period covered by the Disbursement Request. All the funds to be received pursuant to this Disbursement Request shall be used solely for the purposes of paying the items of Cost specified in this Disbursement Request or for reimbursing City Land Bank for such items previously paid by City Land Bank.

8. No Impairment of City Land Bank's Ability to Perform. Nothing has occurred which has or may substantially and adversely impair the ability of City Land Bank to meet its obligations under the Work Plan Documents.

9. No Prior Work Plan Requisition for Expenses. None of the items of expense specified in this Disbursement Request submitted with this Affidavit have previously been made the basis of any Disbursement Request by City Land Bank or of any payment by County Land Bank.

10. Aggregate Cost of Completion of Project. The estimated aggregate cost of completing the Project is \$105,821.

11. All Preconditions to Disbursement Have Been Satisfied. All conditions to the Disbursement which is to be made in accordance with this Disbursement Request (in addition to those conditions to which reference is made in this Work Plan Disbursement Request) have been met in accordance with the terms of the Work Plan Agreement.

12. Terms. The capitalized terms used in this Disbursement Request and Affidavit, not otherwise defined herein, have the meaning given to them in the Work Plan Agreement. This affidavit is subject to and incorporates the terms of the Work Plan Agreement.

Witness:

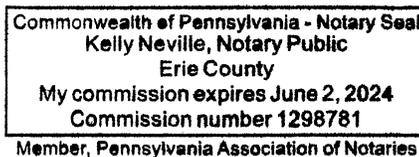
Kelly Neville

ERIE LAND BANK

By: [Signature]  
Title: Executive Director

Sworn to before me this 23 day  
of August, 2021.

Kelly Neville  
Notary Public



(SEAL)

# ERIE LAND BANK WORK PLAN II

As of: July 31, 2021



# ERIE LAND BANK

	<b>ECLB Funds</b>	<b>ELB PHARE</b>	<b>Co. Demolition</b>		
<b>Total Project Cost</b>	<b>382,000.00</b>	<b>124,000.00</b>	<b>60,000.00</b>	<b>198,000.00</b>	
<b>Previously Expended</b>	<b>213,316.10</b>	<b>81,486.19</b>	<b>51,959.91</b>	<b>79,870.00</b>	
<b>Current Request</b>	<b><u>12,355.00</u></b>	<b><u>12,355.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	
<b>Amount Remaini</b>	<b>156,328.90</b>	<b>30,158.81</b>	<b>8,040.09</b>	<b>118,130.00</b>	
				<b><u>Acquisition</u></b>	<b><u>Demolition</u></b>
					<b><u>Prop Mtc</u></b>
					<b><u>Admin</u></b>
<b><u>December 2019 - February 2020 Expenses (Actual)</u></b>					
Erie Co. Tax Claim Bureau					
742 E. 7th St.			250.00		
Erie Redevelopment Authority					
Property Appraisals			6,050.00		
Legal Costs			9,512.44		
Administration					2,366.00
<b><u>Funds Previously Approved (October 2019)</u></b>			<b>(15,812.44)</b>		<b>(2,366.00)</b>
<b><u>March - June 2020 Expenses (Actual)</u></b>					
PRI Community (lawn mtc.; 19 properties x 2)					494.00
Mueller Locksmith (2 properties)					200.00
Erie Redevelopment Authority					
Administration					1,596.00
<b><u>Funds Previously Approved (July 2020)</u></b>			<b>(40,000.00)</b>	<b>(694.00)</b>	<b>(5,096.00)</b>
<b><u>July 2020 Expenses (Actual)</u></b>					
PRI Community (lawn mtc; 21 properties x 2)					546.00
Erie Redevelopment Authority					
Administration					
Just Compensation Payments			17,500.00		4,522.00
Legal Services for Condemnator			21,993.50		
<b><u>Funds Previously Approved (August 2020)</u></b>			<b>506.50</b>	<b>(546.00)</b>	<b>(1,022.00)</b>
<b><u>August - October 2020 Expenses (Actual)</u></b>					
PRI Community (lawn mtc; 20 properties x 2)					520.00
1-888-Haulz-It, LLC (hoarder cleanout @ 2606 Jackson Ave)					3,800.00
Erie Redevelopment Authority					
Administration					3,024.00
<b><u>Funds Previously Approved (November 2020)</u></b>			<b>-</b>	<b>(4,320.00)</b>	<b>(3,024.00)</b>
<b><u>July 2020 Expenses (Actual)</u></b>					
Erie Redevelopment Authority					
Administration					1,680.00
Legal Services for conveyance			1,020.00		
<b><u>Funds Previously Approved (March 2021)</u></b>			<b>(1,020.00)</b>		<b>(1,680.00)</b>





# Invoice

July 31, 2021

TO: ERIE LAND BANK  
626 STATE STREET, RM 107  
ERIE PA 16501

DUE UPON RECEIPT

ADMINISTRATION & STAFFING SERVICES (ELB WORK PLAN II)

December 2019- February 2020 ELB Staff Services	\$2,866.65
Payment- February 2020	-\$2,366.00
May – June 2020 ELB Staff Services	\$4,819.21
Payment- June 2020	-\$1,596.00
July – October 2020 ELB Staff Services	\$12,586.09
Payment – August 2020	-\$4,522.00
Payment – October 2020	-\$3,024.00
November 2020 -February 2021 ELB Staff Services	\$11,041.73
Payment – March 2021	-\$1,680.00
March – May 2021 ELB Staff Services	\$4,241.64
Payment – June 2021	-\$636.25
Payment – Credit PHARE Admin	-\$2,598.00

**TOTAL AMOUNT DUE**

**\$19,133.07**

Please remit payment to:  
Erie Redevelopment Authority  
626 State Street, Rm 107  
Erie, PA 16501



PA#129073

07/31/2021

Inv. #518

Erie Redevelopment Authority  
626 State Street, Rm. 107  
Erie, PA 16501

Subject: Invoice for Services

In accordance with the Contract for Lawn Maintenance Services Contract 2020/2021, PRI Community submits this invoice in the amount of **\$2,574.00** for services rendered July 2021.

Date	Description	Price	Quantity	Amount
July 2021	Erie Land Bank Properties	\$ 338.00	2	\$ 676.00
	Erie Redevelopment Authority Properties	\$ 949.00	2	\$ 1,898.00
	Subtotal			\$ 2,574.00
	Sales Tax @ 6%			\$ -
	<b>Total</b>			<b>\$ 2,574.00</b>

Payment is within ten (10) days of receipt. You may remit payment to the address below. If you have any questions please do not hesitate to call Scot Flick, 814-403-2799.

Sincerely,

**Scot Flick**  
Facilities Manager  
**PRI Community**  
153 East 13<sup>th</sup> Street, Suite 1400  
Erie, PA 16503  
814-746-4009  
814-456-5524 Fax  
[www.provider-resources.com](http://www.provider-resources.com)

**THANK YOU FOR YOUR BUSINESS!**

**RL Landscaping Company**  
*Always Done Right*

Richard Lewis  
2010 Riverside Drive  
Erie, PA 16510  
Phone (814)-651-1509 Email [richielewis94@gmail.com](mailto:richielewis94@gmail.com)

## **Estimate**

ESTIMATE #2021-81301  
DATE: 08/13/2021

**TO:**  
Erie Land Bank  
626 State Street  
Room 107  
Erie, PA 16501

**FOR:**  
2218 Parade Street  
P.O. ELB

DESCRIPTION	HOURS	RATE	AMOUNT
Clear Fallen Tree, Surrounding wood, & any garbage inside, & in immediate area surrounding lumber pile at 2218 Parade Street.  Job to be scheduled within 2 weeks of signed agreement in allowance with local weather.	All	Full	\$1,300.00
<b>TOTAL</b>			<b>\$1,300.00</b>

Make all checks payable to RL Landscaping  
Total due when job is complete. By signing this estimate you are agreeing to proceed with this project, & to pay the Total amount shown.

Thank you for your business!